

WITCHAM PARISH COUNCIL



CLERK:

*Mrs S J Bell
17 Astley Close, Sutton
ELY, Cambs CB6 2PG
Tel: 01353 778147*

To All Members of the Council

MEMBERS: 6 QUORUM: 3

**Members are summoned to attend a Meeting of the
Parish Council to be held on Wednesday 11 June 2025
at 7.30 pm in the Village Hall, Witcham,
for the purpose of transacting the following business:**

A G E N D A

- 25/100 To receive and accept any apologies for absence.
- 25/101 To receive declarations of interest from Councillors in respect of any items on this agenda in accordance with the Council's Code of Conduct
- i) Pecuniary interests.
 - ii) Personal interests.
 - iii) Prejudicial interests (and to inform the Chairman if they wish to speak on the matter during public participation).
- 25/102 Dispensations:
To note any new Dispensations granted: Nil.
- 25/103 To note monthly reports from County and District Councillors. (Circulated 30.5.25 and 2.6.25)
- 25/104 Public Participation
To allow up to 15 minutes for any members of the public, and Councillors declaring the existence and nature of a prejudicial interest, to address the meeting in relation to the business to be transacted at this meeting.
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. (3 minutes each to combined maximum of 15 minutes total for this agenda item (Standing Orders 3f) and 3g)).
Chairman to close meeting to public.
- 25/105 To approve and sign the minutes and confirm agenda of meeting of 14 May 2025.
- 25/106 Matters arising from previous minutes **(for information only)**.

25/107 Finance and Administration Matters

- a) To approve receipts and payments for June 2025. (to follow)
- b) To receive and adopt revised Standing Orders (recent Procurement Act and Regulations). (circulated 6.6.25).
- c) To note changes in interest rates.

Exclusion of Press and Public

To consider whether under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the special and confidential nature of the business about to be transacted at Agenda Items 25/107d) to 25/107g) listed below, it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw.

- d) To receive update from solicitors on draft RSPB Lease.
- e) To receive any update from regarding Deed of Right of Way and Parking for Village Hall.
- f) To receive and consider quotes bus shelter
- g) To receive update Clerk's hours.

Chairman to re-open meeting to the public.

25/108 Recreation Ground and Cemetery Matters

- a) To receive monthly report on weekly inspections of play equipment and recreation ground, including entrance/roadway review. (MH).
- b) Annual Play Inspection – update (circulated 30.5.25)

25/109 MVAS, Speed Watch and Speed Reduction Measures Mepal-Witcham

- a) To receive and note monthly speed data report. (MH)
- b) To receive and discuss updates regarding extending 40mph speed limit on the Mepal-Witcham road and footway on verge. (Joint Working for Application under Local Highways Initiative Programme (Witcham and Mepal Parish Councils)).

25/110 Highways and Streetlighting

- a) To receive update regarding saplings planted on drove verge at Gravel End.
- b) To receive CCC (Restricted Byway No.10, Mepal) Definitive Map Modification Order 2025, operative from 14.5.25
- c) To note any items reported to Highways Authority

<https://www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/roads-and-pathways/roadworks-and-faults>

25/111 To receive reports of any meetings attended by councillor (if any).

25/112 Correspondence

To receive and note the following items of information/interest and invites (previously circulated):

Essential Maintenance to Mepal Viaduct Bridge - Weekend Closures

CAPALC Meet and Greet with Charlotte Cane, MP.

NALC newsletters, bulletins.

Cambridgeshire ACRE - Staying in Touch – May 2025.

CAPALC CCC New Tiger Bus routes including Tiger 12 – a rural connector between Longstanton Park & Ride and Sutton, including Willingham and Earith

CAPALC Great Collaboration – environmental help.

CCC Traffic Management Centre (TMC) Incident Reports.

ECDC agendas and minutes, licensing, planning, full council.

ECDC Press releases: Solar panels producing renewable energy for The Hive, & Community grants.

East Cambs Parish & Community Forum Agenda – 21 May 2025.

25/113 Date of next meetings: 9 July 2025

SJBell

SJ Bell
CLERK/RFO
6 June 2025

Applications for Dispensations must be submitted to the Clerk on the application form at least 4 days prior to the meeting.

NOTES:

Members of the public are welcome to attend this meeting and there is provision for public participation. Details may be obtained from the Clerk or Chairman prior to commencement of the meeting.

If the Council wishes to exclude the public and press from the meeting a resolution in the following terms will be passed:

"It is hereby resolved in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the (*special*) (*confidential*) nature of the business about to be transacted at Agenda Item (*No*) namely (*state subject listed*) it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw. (*Mr/Mrs/Cllr*) to be invited to remain." (as applicable)

Code of Conduct para 12(2) 'If a Councillor with a prejudicial interest wishes to speak on an agenda item then that interest and intention must be stated immediately after the first item of the Agenda. The public will be allowed a maximum of six speakers who may provide information for up to three minutes only and each person may only speak once. The Chairman will look to secure a balance of public speakers. The public participation is not to be a part of the debate but merely fact giving and answering questions in the same manner as the councillor with the prejudicial interest".